2021 ANNUAL FIRE SAFETY REPORT

SAN BERNARDINO CAMPUS

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICIES & CAMPUS CRIME STATISTICS ACT (20 U.S.C. § 1092(F))

Revised: September 15, 2021

A description of the fire safety system for each on-campus student housing facility:

- **6000 University Parkway - Arrowhead Village - Bldg. 2, 3, 4, 5, 6**: Simplex Fire Alarm System with two independent systems monitored by the University Police Department (UPD) via Simplex 4100 panels. It has battery backup along with addressable devices (smoke detectors, pull stations) horns, strobes located in hallways, mechanical rooms, stairwells, and select ADA rooms. There are fire sprinklers throughout all Arrowhead Village buildings in all spaces/rooms with flow switches connected to the Simplex panels.
- **6000 University Parkway – Cajon, Coyote Village, Running Springs**: Simplex Fire Alarm System with three independent systems monitored by UPD via Simplex 4100ES panels. It has battery backup along with addressable devices (smoke detectors, pull stations) horns, strobes located in hallways, mechanical rooms, stairwells, and select ADA rooms. There are fire sprinklers throughout all buildings in all spaces/rooms with flow switches connected to the Simplex panels.
- **6000 University Parkway – Badger, Joshua, Mojave, Morongo, San Manuel, Serrano, Shandin, Tokay, Waterman**: Simplex Fire Alarm System with two independent systems monitored by UPD via Simplex 4100 U panels. It also has battery backup along with addressable devices (smoke detectors, pull stations) horns, strobes and fire smoke dampers located in hallways, mechanical rooms, stairwells and common areas, but not inside of bedrooms. *No fire sprinkler system in these halls.
- **1577 Northpark Blvd. - University Village – Bldg. 7, 8, 9**: Secutron Fire Alarm System with one "Main" MR 2200 Secutron panel monitoring all three buildings to include the main office (clubhouse) and reporting to UPD. It also has battery backup along with addressable devices (smoke detectors, pull stations) horns, strobes and fire smoke dampers located in hallways, mechanical rooms, stairwells and common areas. There is a fire sprinkler system throughout all the buildings and spaces/rooms with flow switches connected to the Secutron Fire Panel.
- **In the event of a sustained power or alarm system failure, the campus's Fire Watch Policy is implemented**.

The number of fire drills held the previous calendar year:

On-Campus Student Housing Facilities	Number of fire drills
6000 University Parkway - Arrowhead Village - Bldg. 2, 3, 4	0 – Buildings not occupied
6000 University Parkway - Arrowhead Village - Bldg. 5, 6	2
6000 University Parkway – Cajon, Coyote Village, Running Springs	0 – Buildings not occupied
6000 University Parkway – Badger, Joshua, Mojave, Morongo, San Manuel, Serrano, Shandin, Tokay, Waterman	0 – Buildings not occupied
1577 Northpark Blvd. - University Village – Bldg. 7, 8	2
1577 Northpark Blvd. - University Village – Bldg. 9	0 – Building not occupied

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The institution's policies or rules on portable electrical appliances, smoking, and open flames in student housing facilities:

- Combustibles - Possessing or storing gasoline, fireworks, combustible chemicals and/or fuel-driven engines/appliances (e.g. motorcycles, mopeds, gas/propane grills, etc.) within residential housing apartments, rooms, balconies, buildings and/or on grounds immediately adjacent to the on-campus housing facilities is prohibited.
- Open Flames (Candles) - Candles, incense and/or any type of open flame within residential housing apartments, rooms, balconies, buildings and/or on grounds immediately adjacent to the on-campus housing is prohibited. Candles for any purpose (this includes, but is not limited to, decoration, religious rituals, etc.) are prohibited. If found, such items will be confiscated.
- Heat Sources - Open-coiled electric or heating appliances including, but not limited to, space heaters and sun lamps within residential housing apartments, rooms, balconies or buildings are prohibited. Curling irons, glue guns, irons, or any other "heat source" equipment must be attended to at all times. Leaving such equipment "on" and unattended is a violation of this policy.
- Lamps & Lights - Halogen lamps and neon lights are prohibited. Open top lamps, regardless of lamp/bulb type must have a metal screen fully covering light/heat source.
- Plugs and Extension Cords – Extension cords, multi-plugs, and plug-in air fresheners are not permitted under state fire marshal regulations. Power strips/surge protectors with UL rating are permitted. "Piggy-backing" power strips is not permitted.
- Cooking Equipment - Cooking and/or Cooking Equipment such as toasters, stove-top grills, etc. are permitted ONLY in designated kitchen areas. Cooking in residential hall rooms, apartment rooms, or balconies is prohibited. Residents interested in barbecuing should use the barbecue pits, located within the Coyote Village Quad, the Village Square pool area, and adjacent to the University Village Community Center. Barbecuing on balconies is prohibited.
- Smoking - In compliance with the "Smoke and Tobacco Free" policy, the use of cigarettes, cigars, pipes, electronic smoking devices, tobacco products, chew tobacco, tobacco accessories, vaporizing liquids, or any other tobacco utilization device is prohibited on all CSUSB properties.

Procedures students and employees should follow to report a fire:
- Determine the scope of the fire;
- Dial 911;
- Give dispatcher the location of the fire as well as any circumstances. University Police Department will notify the Fire Department, and;
- Pull a fire alarm in the area.

Attempt to put out the fire with an extinguisher, if it is safe to do so. Always evacuate the building when the fire alarm is activated and there is an immediate threat to safety.

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Procedures for student housing evacuation (all student housing will adhere to the following procedure):

- Fire alarm goes off and/or is pulled;
- Vacate the building immediately via the nearest stairwell and proceed at least 100 feet outside the building; specific evacuation locations provided in Resident Handbook;
- Housing professional and para-professional staff knock on student doors as they evacuate the building;
- Housing professional and para-professional staff report to the designated evacuation site and provide directions to evacuated students;
- Await University Police to give an all-clear;
- Housing professional staff will reset fire alarm (if false); and
- Housing professional or para-professional staff will submit an After-Action Report.

A student's full cooperation in any evacuation is required. Failure to evacuate the building in the event of an alarm sounding will result in disciplinary action.

Policies for fire safety education and training programs for students, faculty, and staff:

- Resident Assistants hold semesterly hall meetings, part of this meeting includes reminders about evacuation procedures;
- All Housing student staff goes through training to learn fire drill/alarm protocols; and
- Simulation drills are conducted with DHRE professional and para-professional staff as per University policy.

Below is the list of the titles of each person or organization to which individuals should report that a fire has occurred:

- Vice President of Student Affairs, Dr. Paz Olivérez, 909-537-5185
- Associate Vice President of Student Affairs/Dean of Students, Dr. Daria Graham, 909-537-5185
- Interim Director for Housing and Residential Education, Jon Merchant, 909-537-4155
- Chief of Police, Chief Nina Jamsen, 909-537-5165
- Associate Director of Residential Education, Holly Allar, 909-537-4155
- Associate Director of Housing Facilities, Alison Wade, 909-537-4155
- Associate Director of Housing Operations, David Prinz, 909-537-4155

Plans for future improvements in fire safety:

- Evacuation processes and procedures have been modified, communicated, and practiced to address physical distancing guidelines and facial covering requirements during the COVID-19 pandemic.
- There aren't plans for additional improvements at this time.

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Fire Log Information

- A Fire Log is required by law under code 34 CFR 668.49(d) for universities with on-campus student housing. Fire safety policies and statistics are published annually in the fire safety report. Archived fire logs are saved for 3 years following publication of the last annual fire safety report.
- The Fire Log must record all reported fires, including Arson, in on-campus student housing facilities. The HEA requires the fire log to include the following information for each fire:
    - date the fire was reported;
    - the nature of the fire;
    - the date and time of the fire; and
    - the general location of the fire.
- The Fire Log is maintained by the University Police, and is available to public on the within the "Daily Crime/Fire Log Bulletin" for 60 days via the following link: https://csupd.crimegraphics.com/2013/default.aspx?InitialTab=14
- Any portion of the log older than 60 days is available within two business days of a request for public inspection. Copies of the Fire Log may be obtained from UPD during business hours.

Jeanne Clery Annual Safety Report

The 2021 Jeanne Clery Annual Safety Report for the San Bernardino campus is available at the following link: https://www.csusb.edu/sites/default/files/2021_Fire_Safety_Report.Final_.pdf.

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On-Campus Student Housing Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire (in US dollars)
Statistics and Related Information Regarding Fires in On-Campus Housing Facilities for 2018						
6000 University Parkway - Arrowhead Village - Bldg. 2	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 3	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 4	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 5	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 6	0	0	None	0	0	0
6000 University Parkway - Badger Hall	0	0	None	0	0	0
6000 University Parkway - Cajon	0	0	None	0	0	0
6000 University Parkway - Coyote Village	0	0	None	0	0	0
6000 University Parkway - Joshua Hall	0	0	None	0	0	0
6000 University Parkway - Mojave Hall	0	0	None	0	0	0
6000 University Parkway - Morongo Hall	0	0	None	0	0	0
6000 University Parkway - Running Springs	0	0	None	0	0	0
6000 University Parkway - San Manuel Hall	0	0	None	0	0	0
6000 University Parkway - Serrano Village	0	0	None	0	0	0
6000 University Parkway - Shandin Hall	0	0	None	0	0	0
6000 University Parkway - Tokay Hall	0	0	None	0	0	0
6000 University Parkway - Waterman Hall	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 7	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 8	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 9	0	0	None	0	0	0

Source: Department of Housing and Residential Education

On-Campus Student Housing Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire (in US dollars)
6000 University Parkway - Arrowhead Village - Bldg. 2	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 3	1	1	Portable Air Conditioning Unit	0	0	$15,125.57
6000 University Parkway - Arrowhead Village - Bldg. 4	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 5	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 6	0	0	None	0	0	0
6000 University Parkway - Badger Hall	0	0	None	0	0	0
6000 University Parkway - Cajon	0	0	None	0	0	0
6000 University Parkway - Coyote Village	0	0	None	0	0	0
6000 University Parkway - Joshua Hall	0	0	None	0	0	0
6000 University Parkway - Mojave Hall	0	0	None	0	0	0
6000 University Parkway - Morongo Hall	0	0	None	0	0	0
6000 University Parkway - Running Springs	0	0	None	0	0	0
6000 University Parkway - San Manuel Hall	0	0	None	0	0	0
6000 University Parkway - Serrano Village	0	0	None	0	0	0
6000 University Parkway - Shandin Hall	0	0	None	0	0	0
6000 University Parkway - Tokay Hall	0	0	None	0	0	0
6000 University Parkway - Waterman Hall	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 7	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 8	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 9	0	0	None	0	0	0

Source: Department of Housing and Residential Education

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Statistics and Related Information Regarding Fires in On-Campus Housing Facilities for 2020						
On-Campus Student Housing Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire (in US dollars)
6000 University Parkway - Arrowhead Village - Bldg. 2	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 3	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 4	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 5	0	0	None	0	0	0
6000 University Parkway - Arrowhead Village - Bldg. 6	0	0	None	0	0	0
6000 University Parkway - Badger Hall	0	0	None	0	0	0
6000 University Parkway - Cajon	0	0	None	0	0	0
6000 University Parkway - Coyote Village	0	0	None	0	0	0
6000 University Parkway - Joshua Hall	0	0	None	0	0	0
6000 University Parkway - Mojave Hall	0	0	None	0	0	0
6000 University Parkway - Morongo Hall	0	0	None	0	0	0
6000 University Parkway - Running Springs	0	0	None	0	0	0
6000 University Parkway - San Manuel Hall	0	0	None	0	0	0
6000 University Parkway - Serrano Village	0	0	None	0	0	0
6000 University Parkway - Shandin Hall	0	0	None	0	0	0
6000 University Parkway - Tokay Hall	0	0	None	0	0	0
6000 University Parkway - Waterman Hall	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 7	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 8	0	0	None	0	0	0
1577 Northpark Blvd - University Village - Bldg. 9	0	0	None	0	0	0

Source: Department of Housing and Residential Education